

NIMS Implementation

Tips of the Week



NEW NIMSCAST Features

➤ Rollup Submission Notification

When a NIMSCAST user completes their assessment and/or Corrective Action Plan (CAP), they will receive a notification that they need to click Submit for Rollup. If a user has already submitted their assessment for rollup, but has made further changes to their assessment or CAP they will receive the notification. By clicking on Submit for Rollup when information has been updated the parent account rollup report will be updated with the new information.

➤ Review Rollup Corrective Action Plans (CAPs)

When a NIMSCAST user submits one or more Corrective Action Plans (CAPs), they are made available to the parent account for review. When the parent account user clicks on Review Rollup CAPs, they are provided the opportunity to review individual account CAPS, and furthermore approve or disapprove CAPs.

A filter had been provided that will allow the parent account to:

- Select the entire assessment or one section;
- Show CAPs that are In Progress or Overdue;
- Choose the Sub-account level;
- Choose the Review status – Incomplete, Approved, Disapproved; and
- Apply date parameters.

Once the filter options are selected, the parent account user is taken to the CAP, where they approve or disapprove and can provide comments regarding the CAP. Once the parent account user approves or disapproves a CAP, the sub-account user is notified via email of the outcome and any comments regarding the CAP. This new feature also provides a listing of all the subaccounts with CAPs submitted with their rollup.



Previous *Tips of the Week* include:

December 5

- New NIMSCAST Features

August 29

- “Rolling Up” Metrics in NIMSCAST
- How to submit a Rollup in NIMSCAST
- NIMSCAST Reporting and Rollup

